## Job Position – Certified Medical Assistant Supervisor

**Greenville Rancheria** – a Federally Recognized Tribe with two (2) offices one in Greenville, CA and one in Red Bluff, CA seeking a full time Certified Medical Assistant Supervisor for our Red Bluff location.

The Certified Medical Assistant Supervisor will report directly to Greenville Rancheria Chief Medical Officer. The candidate must have 3-5 years of verifiable experience as a Certified Medical Assistant Supervisor. This position is responsible for the supervision of the Certified Medical Assistants and the Medical Assistants. Insures that other CMA's are following protocols outlined in the medical policy and procedures manual. Knowledge of NextGen EHR a plus. Top Benefits/Salary info: We offer comprehensive medical, dental and life programs, a 403 (b) retirement option, sick time, vacation time, and a competitive salary depending on experience. Location –Red Bluff, CA

Contact/application information – Please contact Human Resources at (530) 528-3490, visit our website at Greenville Rancheria for job openings and application, you can email your resume <u>hr@greenvillerancheria.com</u>